

Hill Rise Hall AGM

Wednesday July 12th 2023 - 7pm

Agenda:

- Light Refreshments
- Welcome
- Apologies
- Minutes (from AGM 2022)
- Chairmans Report
- Treasurers Report
- Re-elections
- Hill Rise Hall the Plan
- Any other considerations for the Committee for the ensuing year
- AOB
- Thank you!

Annual Report 2022/2023

Chairmans Report

This year overall has mainly consisted of maintaining the hall – with an eye on looking towards the future.

I want to personally thank the ongoing support of the committee – Paul, Mia, Diane, Rob and Tony for the hard work in keeping the hall going (they have been doing this a lot longer than I have)

I also want to thank Sarah for continuing to clean for us so diligently and Charlie for her work in supporting our regular hirers and our adhoc bookings.

I would also like to thank Claire for her support in the past 6 months.

We have finally completed the long awaited clear out and tidy up of the office (and various cupboards around the rest of the hall). In doing so we have enabled two of our regular groups to take possession of a cupboard. We have also provided the Rangers with a notice board.

We continue to have a decent cohort of regular hiring groups – ranging from Dance groups to Music groups, Rangers and Community care. We have 11 groups in total that use our hall throughout the week.

With regards to ad hoc hiring, we have had 13 bookings in the past 12 months with another 7 booked in.

We have kept up the maintenance and compliance of the hall despite all of us leading busy lives – this has been possible by adopting a different more collective approach – we are all responsible for carrying out weekly health and safety checks.

We had a long-lasting issue with one of our boilers which is now resolved thanks to our plumber Rory.

Vandalism – we have sadly seen some vandalism in the form of graffiti and damage to the car park barrier – we really would appreciate vigilance in this area so please do let us know if you see anything that isn't right.

On this note – I would like to foster a strong level of communication so please do let any of us know if there is anything we can do differently to support your groups, going forwards.

We have replaced the men's urinals and looking ahead are aiming to refurbish the toilets and other areas of the hall.

Finally, this year has seen a change in Chairmanship – Tony who was looking after the Chairmans role in addition to his role as Treasurer has stepped aside and I (Toby) have officially been elected in as Chairman as of January this year.

From a personal perspective this has been quite a journey over the past year, and I have mainly spent time getting to grips with everything – learning who does what and what key is for what door!

My kids I think love the fact that I am doing this – they love coming here and have even helped with carrying various bits out of the hall during the tidy up.

The committee and I have come up with a long-term plan for the Hall which I will go through later – but hopefully this will build on the success of the hall from 1979 until today and take us into the future in a strong position, and hopefully see a return to the Hall hosting community events.

Thank you all for being so welcoming and generous – it really does make me happy to see the hall in use – as I believe this is such a fantastic community asset.

Treasurers Report

HILL RISE HALL COMMUNITY ASSOCIATION.
INCOME AND EXPENDITURE.
APRIL 6th 2022 to APRIL 5th 2023.

Income

Hall rent	£ 13716.66
Interest	36.41
Membership.	31.00
PRS Refund	47.05

Returned Deposit.

British Gas	1935.09
Account fees	72.00
Daisy. Com	185.64
Maintenance *	3853.49
HMRC Paye	1194.00
Wages	4858.40
Castle Water	773.35
Domain Name	92.24
Insurance	1076.04
Cleaning materials	148.82
Gift Vouchers	50.00
Veolia	286.74
Southern electric	2458.80
Relief cleaner	210.00

Total £13831.12

Expenditure

£ 1300.00

£ 18494.61

***Maintenance.**

G U Solutions	£ 159.88
Shades ahead blind fitting	1210.00
Action Plumbing Boiler service.	286.00
Plumbing gents loo.	1554.00
Fire door repair	180.00
Door checks.	144.00
Crome locksmiths	61.20
Saracen fire (Service)	180.00
Crome locksmiths	78.41
Total	£ 3853.49.

Current account balance as at 06/04/2022	£29,621.47
Plus income	13,831.12
Minus expenditure	18,494.61
Current account balance as at 05/04/2023	£24,957.98

Deposit account balance as at 05/04/2023. £ 18,648.22

I am sorry to report we have made a loss of £ 4463.49 again this year 2022/2023. It is due to the cost of Electric and Gas charges, Insurance, repairs and the running cost of the hall. We need to rethink about increasing the hall hire charges or find another way to increase funds.

A Gritt. Treasurer. 15/06/2023.

The Committee

Diane Gould

My name is Diane Gould I am a committee member at Hill Rise Community Hall and have been a regular hirer for 30 years.

I am jointly responsible for ensuring the maintenance at the hall and following our meetings, I have the responsibility to contact the appropriate companies to arrange work needed for example. Electricians, Door safety checks etc I am also support for our treasurer.

I'm looking forward to working as part of our team, when putting in place refurbishments for the hall for the benefit of the local community and hirers.

Paul Budhar

Hello all, my name is Paul and I have been a member of HRH for several years.

I have also been a committee member looking after the membership renewal. Membership to HRH is essential to keeping the hall open to the community and its users. Without our members we will be unable to keep the hall open.

The Committee thank the people who continue to renew their membership and bring in new members.

Without our paid members we would be unable to function as a working committee, It is with your support that keeps the hall open.

Our membership fee is £1.00 per person and is open to all in the local community if you are not already, please become a paid member and think about joining the team on the committee to keep HRH open for the foreseeable future

Rob Jannaway

Website Maintenance

I Maintain and troubleshoot the Hill Rise Hall website. Ensuring a safe and efficient user experience along with updating content with the latest news and events.

Making sure that the website is secure and functions correctly at optimum speeds.

Distributing digital newsletters to the members keeping them up to date on the future plans of HRH.

Monitoring website traffic and evaluating analytics to ensure that we are targeting the correct audience while maintaining high rankings in Google search engines.

I am also involved in some of the health and safety aspects of HRH along with other committee members ensuring that HRH is a safe environment for all hall users, staff and members.

Mia Stewart

'My role as part of the Hill Rise Hall Committee is staffing, which includes ensuring our employed staff can come to me with any issues or grievances regarding their employment.

I check in with staff to ensure they have what they need and will report back any concerns to the treasurer.

I am also responsible for taking the minutes at the monthly committee meetings, and ensure I take responsibility for certain areas of the hall as part of the quality checks every week.

I support the committee chairman where required and am also a weekly hirer of the hall myself, so have a keen interest in its management'.

Hill Rise Hall - The Plan

As I have stated previously – we have a decent number of regular hirers (some of whom are here today – thank you!) and several ad hoc hirers.

We do however need to look to increase these numbers to address the losses that we are seeing financially as stated earlier by Tony.

As a Community Association it is also crucial that as well as being a successful hall for hire, we can also demonstrate that we are providing for our community – In the past there have been quizzes, dinners and even a Carnival float.

Our plan stretches over 5 years and incorporates three main elements:

- 1) Building the team – We need more Members, Committee members and volunteers.
- 2) Reconnecting to our community
- 3) Improving the facilities – Updating and providing an up-to-date hall. (Notice to be given if hirers must temporarily move out but we will try and aim for this not to happen)

The vision is that by using a mixture of grant funding and our own funds, we can update the hall, making it even more attractive to hire – thus driving more usage and capital.

By having more members and volunteers – we will have a greater capacity to spend time advertising, spreading the word and putting on events for the community – we would like to spend time understanding what our community would like to see.

Again, the aim of this is to drive an increase in hiring as more people will come into contact with the hall.

Some ideas on improvements we have had so far include WIFI, Renovating the toilets and entrance hallway and redecorating, updating our website and utilising local press and other avenues to get the word out.

The full plan is available – and we will be reviewing progress regularly. We will also provide updates via one of the notice boards in the hall as to our current priorities.